

Bath and North East Somerset Health & Wellbeing Board (Shadow)

Democratic Services Riverside, Temple Street, Keynsham, BS31 1LA	Direct Line:	01225 394452
	Ask For:	Jack Latkovic
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	Date:	30 October 2012

To: All Members of the Health & Wellbeing Board (Shadow)

Members: Tony Barron (Chair of the PCT Board), Councillor Paul Crossley (Bath & North East Somerset Council), Patricia Webb (CCG B&NES), Councillor Simon Allen (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Diana Hall Hall, Ed Macalister-Smith (NHS B&NES), Dr. Ian Orpen (St James Surgery, Bath), David Smith (NHS), Simon Douglass (Member of the Clinical Commissioning Group), Councillor Dine Romero (Bath & North East Somerset Council), Paul Scott (Director of Public Health) and Jo Farrar (Bath & North East Somerset Council)

Observers: Councillor John Bull (Bath & North East Somerset Council) and Councillor Vic Pritchard (Bath & North East Somerset Council)

Other appropriate officers
Press and Public

Dear Member

Health & Wellbeing Board (Shadow)

You are invited to attend a meeting of the Board, to be held on **Wednesday, 7th November, 2012 at 2.00 pm** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
Committee Administrator

NOTES:

1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).

2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

3. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Riverside, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

4. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

5. Declarations of Interest

Board Members do not need to declare an interest in their ex officio status on the Board. If they have a closer involvement with any specific issue (via membership of a Sub-Committee for example), consideration would need to be given to whether a declaration was needed, and advice sought from the Monitoring Officer if necessary.

The following member of the Board has roles in the Council and PCT:

Ashley Ayre: Strategic Director for People and Communities, operating across the Partnership

The following member of the Partnership Board has role in BANES and Wiltshire PCT Cluster:

Ed Macalister-Smith: NHS BANES and NHS Wiltshire Chief Executive

However, when attending a meeting of the Partnership Board, each member is attending in the role shown on the invitation to attend the meeting, which is on the first page of the papers for the meeting.

6. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

7. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Health & Wellbeing Board (Shadow)

Wednesday, 7th November, 2012
Council Chamber - Guildhall, Bath
2.00 pm

Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

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5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the above meeting as a correct record.

8. ORGANISATIONAL UPDATES (20 MINUTES)

The Board are asked to consider the following verbal updates:

- Local Healthwatch (Derek Thorne)

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- Public Health (Paul Scott)
 - NHS (Ed Macalister-Smith)
 - CCG (Ian Orpen)
 - Council (Ashley Ayre)

9. HEALTHY AND SUSTAINABLE PLACES AND COMMUNITIES
(25 MINUTES)

This is an information report to supplement the presentation on Healthy and sustainable places and communities.

10. HEALTHWATCH - COMMUNITY ENGAGEMENT PILOT (15 MINUTES)

11. DEMENTIA CHALLENGE FUND (15 MINUTES)

12. UPDATE REPORTS (30 MINUTES)

The Board are asked to consider the following update reports:

- Children's Safeguarding Report (Maurice Lindsay)
- Children's Health Commissioning Report (Liz Price)
- Adult Safeguarding Annual Report (Lesley Hutchinson)
- Adult Health and Wellbeing Commissioning Report (Tracey Cox)

13. FORWARD HEALTH AND WELLBEING BOARD (SHADOW)
DATES

The Board are asked to note the schedule of future meetings:

- Wednesday 6th February 2013 at 2pm in Kaposvar Room, Guildhall.
- Wednesday 17th April 2013 at 2pm in Kaposvar Room, Guildhall.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452